

## CENTRAL VALLEY TOWN BUILDING PERMIT CHECKLIST

- Pick up a Building Permit Packet from the Central Valley Town Office or one can be emailed to you.
- Read, fill out, sign and date all documents in the packet.
- You must provide a copy of the percolation test results with your packet.
- For a new home: You must provide house plans, which will only be reviewed and compared with building permit for accuracy. We will not keep a copy of them.
- Take the completed packet back to the town office for review and approval.
  - \*Note: this process can take several hours to several days.
  - \*\*At this time, you can pay the water fees which include Impact, Hookup and Deposit, but it is not required. You will NOT receive water until they have been paid in full.
- Once the permit has been reviewed, approved, and signed by TWO parties from Central Valley Town (i.e., Susan Outzen, Kody Winkel, and/or Gary Barney) you will be contacted to come pick the permit up.
- The permit will need to be taken to the Sevier County Building Inspector's Office to be reviewed and approved, where you will pay permit fees.

# APPLICATION FOR BUILDING PERMIT AND/OR CERTIFICATE OF OCCUPANCY BUILDING DEPARTMENT - SEVIER COUNTY (435) 893-0420

**Application For City Of:** \_\_\_\_\_  
 Building Address \_\_\_\_\_

Serial No. (Must be completed)

PERMITTEE	Name
	Mail Address
	City <span style="float: right;">Tel. No.</span>
ARCHIT., ENG.	Name
	Mail Address
	City <span style="float: right;">Tel. No.</span>
BLDG. CONT.	Name
	Mail Address
	City <span style="float: right;">Tel. No.</span>
ELECTRICIAN	Name
	Mail Address
	City <span style="float: right;">Tel. No.</span>
PLUMBER	Name
	Mail Address
	City <span style="float: right;">Tel. No.</span>
HEATING	Name
	Mail Address
	City <span style="float: right;">Tel. No.</span>

1. New  2. Alteration   
 3. Addition  4. Demolish   
 5. Repair  6. Move

7. Use of Building \_\_\_\_\_

8. No. of Floors \_\_\_\_\_ 9. No. of Rooms \_\_\_\_\_

10. Square Footage. Main: \_\_\_\_\_ 2nd Floor: \_\_\_\_\_ Basement: \_\_\_\_\_

11. Size of Lot \_\_\_\_\_ 12. Property Located in Flood Hazard Zone?  
 Yes  No

13. Estimated Cost of Construction: \_\_\_\_\_

**PLOT PLAN** In this square area indicate lot dimensions, existing streets, dimensions of new building, location of building on the property, include the distance from the building to the property lines on all four sides. A special plot plan may be required.

N

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**APPLICANT PLEASE READ CAREFULLY**

I agree to comply with all City, County and State Building Laws and Ordinances, and that the representations in this application for a building permit are true and accurate, and any misrepresentations or errors herein, are the sole responsibility of applicant, and shall in no way incur or accrue liability or obligation to enforcing officers or agents.

This permit becomes null and void if work on construction authorized is not commenced within 180 days, or if construction of work is suspended or abandoned for a period of 180 days at any time after work is commenced.

**OCCUPANCY OF STRUCTURE IS PROHIBITED UNTIL AFTER FINAL INSPECTION.**

**I HAVE CHECKED THE SEWER DEPTH OF ABOVE LOT AND WILL TAKE ALL RESPONSIBILITY FOR SETTING BUILDING ACCORDINGLY, I AM ALSO AWARE OF FLOOD PLAIN AND RADON GAS ZONES.**

Permittee will be responsible for damage to city streets and curb and gutter during construction. Permittee will also be responsible for water meters not being encased in concrete sidewalks or driveways.

**SPECIAL APPROVAL**

Date \_\_\_\_\_

Planning Commission

Date \_\_\_\_\_

Zoning Commission

**PERMIT FEES**

Rate \_\_\_\_\_ Permit Fee \_\_\_\_\_ Plan Review Fee \_\_\_\_\_

Amount Paid \_\_\_\_\_ Total \_\_\_\_\_

County Treasurer \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (Read reverse side carefully)

Contractor's Signature \_\_\_\_\_ Date \_\_\_\_\_

**APPROVAL**

\_\_\_\_\_  
 Building Inspector

Date Issued \_\_\_\_\_ Permit Number \_\_\_\_\_

# CENTRAL VALLEY TOWN

50 W. Center, Central Vly, UT 84754 • (435) 893-9178 • cvtown1@gmail.com

## UTILITY SERVICE APPLICATION

Applicant's Name: \_\_\_\_\_  
(Name you would like on your water bill)

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(if different than the service address)

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Number of Carts: \_\_\_\_\_ Date to Deliver: \_\_\_\_\_

Start Date of Service: \_\_\_\_\_

Please check mark one of the options below

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I wish to acquire a new culinary water connection.

This connection is for an existing home.

SECURITY DEPOSIT	\$ 100.00	Paid: _____
HOOKUP FEE	\$ 5,000.00	Paid: _____
IMPACT FEE	\$ 5,000.00	Paid: _____

Make Checks Payable to Central Valley Town.

## UTILITY AND GARBAGE SERVICE AGREEMENT CUSTOMER PROVISIONS

The undersigned, hereinafter referred to as "Customer," applies to Central Valley Town hereinafter called "Town," for utility and garbage services. Utility and garbage service means the providing of water and garbage. In consideration of the acceptance of this application by the Town and the rendering of these services, the Customer agrees and grants as follows:

1. Customer agrees to pay the utility and garbage services as well as any deposits, and fees for reconnection or vacation at the applicable rates now in effect or as shall lawfully be amended by the Town from time to time in the Consolidated Fee Schedule.
2. **Customer agrees to pay a security deposit** to be held as security by the Town in the case of nonpayment, delinquent account, bankruptcy, etc. The security deposit may be returned to the customer after two years of good payment history as approved by the mayor or town council.
3. Customer agrees to pay all utility and garbage bills by the due date as stated on each bill. It is understood that if the utility and garbage bill become 30 days delinquent, the utility service will be turned off. Utility services shall not be restored until all delinquencies have been paid in full as well as a service reconnect fee.
4. The Town will not be responsible for additional costs incurred by the customer for failure to notify the town that a termination of service is desired.
5. Customer agrees to permit the Town, its agents or employees, to enter the above-described premises at all reasonable times for the purposes necessary and incident to rendering utility and garbage service.
6. Customer agrees to make certain that the meters and equipment are readily accessible to the Town and that there are no barriers or animals which would prevent reasonable access thereto.
7. Garbage carts are to be placed off the edge of the road, at least three feet, on the day of the designated garbage pickup.
8. All meters are property of Central Valley Town and should not be tampered with. Please contact Central Valley Town if you should need to turn off your water or if a water problem occurs.
9. Customer agrees to pay a \$5.00 penalty on any amounts not paid by the due date of each month. Customer also agrees to pay all attorney fees and costs in the event of collection proceedings.
10. Customer agrees that all bills and notices shall be mailed to the mailing address listed on the attached Utility Service Application. Any change of this address will require that a change of address be given the Town.
11. Customer agrees to notify the Town, either by telephone or in person, that a termination of utility and garbage services is desired. Any security deposit shall be returned to the customer when a customer moves, and the account balance is \$00.00.
12. When Customer moves, service will not be transferred to the new Customer until the new Customer has filled out the Utility Service Application, signed the Utility and Garbage Service Agreement and has paid the Security Deposit.

BY SIGNING THE CUSTOMER STATES, THEY HAVE READ ALL THE ABOVE PROVISIONS AND AGREE TO THE SAME.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Partnership for the Environment

*Utah Department of Environmental Quality*

## Septic Tank/Drainfield System Fact Sheet

### What Are The Potential Hazards?

Septic systems can contaminate ground water if they are misused, improperly maintained, or improperly constructed. The major contaminant discharged from septic systems is disease-causing germs. These germs (bacteria and viruses) - can cause many human diseases. Another contaminant discharged from septic systems is nitrogen in the form of nitrate. If the nitrate level of drinking water is too high, infants, up to the age of six months old, can develop a fatal disease called blue baby syndrome (methemoglobinemia). Additionally, if toxic chemicals are disposed in a septic system, they can percolate through the drainfield and into the ground water.

### How Does A Septic Tank/Drainfield System Work?

The basic septic system is composed of a septic tank followed by a drainfield. Wastewater flows out of the house and into the septic tank through the building sewer pipe. Once in the septic tank, most solids in the wastewater settle to the bottom of the tank to form a sludge layer. Other solids float and form a scum layer on top of the wastewater. Some decomposition of solid material takes place here, but the primary function of a septic tank is to trap solids and prevent them from entering the drainfield.

Wastewater treatment is restricted to a rather thin zone of unsaturated soil underlying the drainfield. Many of the harmful bacteria and microbes are filtered out as the wastewater passes through this soil. Some of the smaller microbes (viruses) and nutrients such as phosphorus and some forms of nitrogen are trapped and held (adsorbed) by soil particles. Once the effluent reaches the groundwater table, little treatment occurs. Soils can differ markedly in their pollutant removal efficiency. The ability to which soil can remove pollutants in the wastewater determines how many impurities will eventually reach the groundwater beneath the drainfield.

### Site Evaluation And Construction

Current rules require a comprehensive evaluation of the soil and ground water before a septic system can be permitted for construction in a given location. This evaluation must be reviewed and approved by the local health department. The rules require that the bottom of the drainfield trenches be placed at least 12 inches (preferably 24 inches) above the water table. Additionally, there must be adequate amounts of unsaturated soil beneath the trenches to allow sufficient treatment of the wastewater.

### Site Considerations

- Trees and deep-rooted shrubs should be as far away from the system as possible.
- Keep the water that runs off of foundation drains, gutters, driveways, and other paved areas away from the drainfield of your septic system.



- Keep the soil over the drainfield covered with grass to prevent soil erosion.
- Don't drive vehicles over the system.
- Don't cover the tank or drainfield with concrete or asphalt and don't build over these areas.

## **Proper Disposal Practices**

- Use only a moderate amount of cleaning products and do not pour solvents or other household hazardous waste down the drains.
- Garbage disposals should not be used because they tend to overload the system with solids. If you have one, you should severely limit its use.
- Do not pour grease or cooking oil down the sink.
- Do not put items down the drain that may clog the septic tank or other parts of the system. These items include cigarette butts, sanitary napkins, tampons, condoms, disposable diapers, paper towels, egg shells, and coffee grounds.

## **Water Conservation**

There are limits to the amount of wastewater a septic system can treat. If you overload the system, wastewater may backup into your home or surface over your drainfield. Problems caused by using too much water can occur periodically throughout the year or be seasonal. For example, the soil beneath your drainfield is wetter in the spring than it is in the summer and its capacity to percolate wastewater is somewhat diminished. If you wash all your laundry in one day, you may have a temporary problem caused by overloading the soil's capacity to percolate wastewater for that day. To reduce the risk of using too much water, try the following:

- Use 1.6 gallons (or less) per flush toilets.
- Fix leaking toilets and faucets immediately.
- Use faucet aerators at sinks and flow reducing nozzles at showers.
- Limit the length of your shower to 10 minutes or less.
- Do not fill the bathtub with more than 6 inches of water.
- Do not wash more than one or two loads of laundry per day.
- Do not use the dishwasher until it is full.

## **Septic Tank Cleaning**

It is recommended that the solids that collect in your septic tank be pumped out and disposed at an approved location every three to five years. If not removed, these solids will eventually be discharged from the septic tank into the drainfield and will clog the soil in the absorption trenches. If the absorption trenches are clogged, sewage will either back up into the house or surface over the drainfield. If this happens, pump the tank will not solve the problem and a new drainfield will probably need to be constructed on a different part of the lot.

### **For More Information, Contact:**

Division of Drinking Water, Source Protection Program - (801) 536-4200

Division of Water Quality - (801) 538-6146

Sonja Wallace, Pollution Prevention Coordinator - (801) 536-4477

Environmental Hotline - 1-800-458-0145