

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND TOWN COUNCIL  
CENTRAL VALLEY TOWN, SEVIER COUNTY, UTAH  
June 21, 2023**

A regular meeting of the mayor and town council of Central Valley Town was held on Wednesday, June 21, 2023, at the Central Valley Town Hall, 50 West Center Street, Central Valley, Utah at the hour of 7:30 pm after due and timely notice had been provided pursuant to Section 52-4-2, UCA, 1953 as amended.

**MAYOR & COUNCIL MEMBERS PRESENT:**

Mayor: Gary Barney

Councilmembers: David Nielson, Susan Outzen, Charles Evans, Kody Winkel

**STAFF MEMBERS PRESENT:**

Clerk: Sheyenne Tenney

Maintenance: Joey Luna

**PUBLIC PRESENT:**

Deputy Brooke Moosman, Robyn Ames

**AGENDA:**

**1. Public Hearing:**

Mayor Barney reminded the public they will all be allowed to comment, if they choose, and each have three minutes to speak.

- a. Culinary Water System Ordinance 2014-001: Section 5 Other Water System Requirements

- i. Public Comments

Robyn Ames stated the ordinance changes looked like they were needed and were good.

- b. FY 2022-2023 Budget Proposal

- i. Public Comments

none

**2. Close Public Hearing & Open Meeting**

Mayor Gary Barney closed the public hearing after everyone was given a chance to comment, if they wanted, on each item. The regular meeting was opened.

**3. Meeting called to order.**

Mayor Barney welcomed those in attendance, took roll, led The Pledge of Allegiance. Charles Evans gave the invocation. Mayor Barney gave opening remarks about anyone from the public speaking. He let them know they are only allowed to comment if called upon, due to it being a regular meeting, and they have three minutes to speak.

**4. Discussion: Public Hearing Comments**

There was only one comment by Robyn Ames stating her approval of the changes to the Culinary Water Ordinance.

**5. Approve & Adopt: Culinary Water System Ordinance 2014-001: Section 5 Other Water System Requirements**

Susan Outzen made the motion to approve the amendments to Section 5 of the Culinary Water System Ordinance. Kody Winkel second the motion. All council members were in favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion Carried and the Ordinance was approved.

**6. Approve & Adopt: FY 2023-2024 Budget**

Questions were asked about revenue budgeted for 2024 being lower than the actual received in 2023. No changes were suggested or made.

David Nielson made a motion to approve the FY2023-2024 Budget for Central Valley Town. Kody Winkel second the motion. All were in favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion Carried and the FY2023-2024 Budget was approved.

**7. Department Concerns and Council Member Reports**

David Neilson had nothing to report but asked the mayor if the plate compactor had been purchased yet. Mayor responded that it's in the process.

Susan Outzen reported that the planning commission has the general plan ready and set for Public Hearing in July. It needs to be updated every 5 years and it's overdue to be updated by a few years. She is pleased to almost have it finished; Planning is working on the town's subdivision ordinance to update it. Senate Bill 174 was changed which is the States code on subdivisions and money is being advocated to hire attorneys to add procedures for the update and implementation; Short-Term Rental Ordinance went through the public hearing process and is headed to Town Council in July for approval & adoption.

Kody Winkel reported last month he called Green Valley Lawn Care to tend to the dandelions at the ballfield and park but that they hadn't been sprayed yet. He called again earlier in the day, and they informed him the town is on the schedule to be sprayed; The splash pad is ready other than the backup system being installed by Blake Electric which should be finished this week.

Charles Evans reported Joey sent water samples in and they are waiting on the test results; The backhoe is torn apart, and he thinks he found the problem. Parts have been ordered for Park Brake, u-joints, Extender and Fuel Lift pump; Joey mowed the weeks up by the tanks and will continue to work maintaining the area.

Gary Barney reported he spoke to Kirk Bredsguard about fixing the backhoe again; Splash pad has been run and the samples are good. Hoping to open the splash pad in the next couple days; Last month a letter of concern was received by the town written by Diana Brian about fireworks being set off this year. The issue was taken care of by contacting the Sheriff, Nate Curtis. The mayor was told any concerns the residents can contact the

Sheriff Department directly and that since Central Valley Town doesn't have a firework ordinance the town is governed by the State Code. The fireworks set off last year are not in violation of any code and the town can continue as normal; part of Central Valley Town is still in the flood zone. Mayor Barney attended an online meeting with for the Greater Sevier Flood Risk Study done by **Utah Division of Emergency Management (DEM)** who works with FEMA. We have insurance with NIFP for any flooding. Lots of FEMA money for this study. If we feel we need some funding for any flooding projects, contact them.

**8. Review & Approve: Minutes of May 17 & May 31, 2023**

The minutes from the May Town Council Meeting & the May Work Meeting were reviewed.

Susan Outzen made the motion to approve the May 17, 2023, minutes as is. David Nielson second the motion. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. May 17, 2023, Town Council Meeting Minutes were approved.

David Nielson made the motion to approve the May 31, 2023, Work Meeting Minutes as is. Kody Winkel second the motion. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans was not at the meeting, so he did not vote on the minutes. Motion carried. May 31, 2023, Work Meeting Minutes were approved.

**9. Review & Approve: Monthly Expenditures for May 2023**

The finances for May 2023 were reviewed by the town council. David Nielson asked the Sheyenne, Clerk, about the check made out to Aaron Tenney for \$100.00. She responded, that is the water deposit returned for 2 years of good payment history.

Gary Barney asked about a check made out to KMECO for \$240.00. Charlie and Joey, when asked, stated they came and cleared SCADA alarms and problems with iPad. Sheyenne, Clerk, confirmed.

David Nielson made a motion to approve the Monthly Expenditures for May 2023. Susan Outzen second the motion. All were in Favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. May 2023 finances were approved.

**10. Approve & Adopt: Resolution 2023-002: FY 2023-2024 Budget and Certified Tax Rate**

Sheyenne, Clerk, explained this resolution is to be approved and adopted once the budget is approved and adopted. This finalizes that and approves the certified tax rate for the new year based on what the county set.

Susan Outzen made a motion to approve Resolution 2023-002. Kody Winkel second the motion. All were in favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody

Winkel voted aye; Charles Evans voted aye. Motion carried. Resolution 2023-002: FY 2023-2024 Budget & Certified Tax Rate was approved.

**11. Review, Approve & Adopt: Central Valley Town’s Personnel Policy: Employee Handbook**

David Nielson questioned whether Section 4 Benefits, D. Annual Leave, needed to state that annual leave will not be able to be carried over to the next year and that any unused leave will expire. The council decided to make that amendment and add a #5 stating, any unused annual leave will expire if not used within the year it was received. It is not allowed to be carried over to next year.

Susan Outzen made a motion to approve the Employee Handbook with the one amendment suggested by David Nielson. David Nielson second the motion. All were in favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. The Employee Handbook was approved.

**12. Review, Approve & Adopt: Resolution 2023-004: Central Valley Town’s Personnel Policy: Employee Handbook**

A resolution was created to adopt a personnel policy titled “Employee Handbook”. The council agreed to add a sentence to the resolution stating the town council reserves the right to amend the employee handbook as they deemed appropriate.

David Nielson made a motion to approve the resolution with the suggested amendment. Kody Winkel second the motion. All were in favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. Resolution 2023-004: Central Valley Town’s Personnel Policy: Employee Handbook was approved and adopted June 21, 2023, effective June 30, 2023.

**13. Review, Discuss to Amend & Approve: Resolution 2023-001: Compensation for Employees and Appointed Officers: Amended June 2023**

No discussion was had by the council.

Charles Evans made a motion to approve the resolution which would give the listed employees and appointed officials a 3% raise for the 2023-2024 year. Kody Winkel second the motion. All were in favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. Resolution 2023-001: Compensation for Employees and Appointed Officers: Amended June 2023 was approved.

**14. Review & Discuss to Amend: Procurement and Travel Policies**

Sheyenne, Clerk explained there were no changes made to the actual content or words of the policies, only the rates and money values were taken out and put into a table as a

schedule to make things cleaner and easier to read and understand. The schedule tables are attached as addendums to the policy.

With further discussion David Nielson suggested raising the amount for food per diem on the Travel Policy Table Schedule. The amounts were raised \$5-\$15 dollars between breakfast, lunch, and dinner.

Procurement amounts were raised from \$2,000 to \$3,000 for Department Head approval.

**15. Approve: Resolution 2005-004: Procurement Policy: Amended June 2023**

David Nielson made a motion to approve the Procurement Policy with money amount amendments. Kody Winkel second the motion. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. Resolution 2005-004: Procurement Policy: Amended June 2023 was approved.

**16. Approve & Adopt: Resolution 2023-006: Travel Policy: Amended June 2023**

Kody Winkel made a motion to approve the Travel Policy with money amount amendments. Susan Outzen second the motion. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. Resolution 2023-006: Travel Policy: Amended June 2023 was approved.

**17. Review, Discuss & Approve: Resolution 2023-005: Appoint a New Attorney**

This topic was discussed in the previous months meeting. The council agreed to investigate Mr. Eric Johnson and his firm. Sheyenne, the clerk, explained she had reached out to Mr. Johnson who was more than happy to have us as a client on a as need basis of \$150.00 an hour, not consignment. The law firm Johnson, Patterson & Yellowhorse were approved by the council and a resolution was adopted.

Kody Winkel made a motion to adopt Resolution 2023-005, appointing a new attorney for the town. Susan Outzen second the motion. All were in favor. Voting: David Nielson voted aye; Susan Outzen voted aye; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. Resolution 2023-005: Appoint a New Attorney was approved.

**18. Review, Discuss to Amend & Approve: Resolution 2015-002: Garbage Collection: Amended June 2023**

This item was discussed, some questions and concerns were raised. The mayor decided to table this until July so the ordinance could be reviewed more, and amendments could be made.

**19. Discussion: 4<sup>th</sup> of July Assignments and Update**

All the food has been ordered and/or picked up by Sheyenne. Joey will hang flags on Friday, June 30<sup>th</sup>. We still need to find someone to sing the National Anthem. Dale Woolsey was suggested. If not, Mr. Woolsey may know someone who would be willing to

sing. Announce in Church that help is needed to set up and clean up. Charlie will make sure the grill is working well. Cupcake calling starting next week. Brenda Barney will oversee finding cupcake callers and makers. All supplies will be brought over a couple days before or the day before depending on time restraints. Kody will find someone for the invocation, announcing races and he will pick up 45lbs of dried ice the day of the 4th. Charlie Evans will bring 60lbs of ice for the coolers the morning of the 4th. Susan Outzen will pick up buns for hamburgers and hot dogs, and the lettuce from Lin's the morning of the 4th. Sheyenne plans to buy onions Sunday, July 2 and get them sliced.

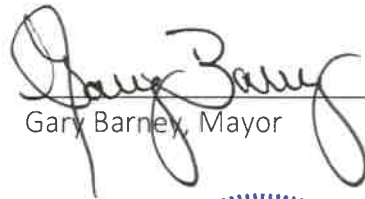
**20. Adjournment.**

Kody Winkel made a motion to adjourn. Charles Evans second the motion. Voting: David Nielson, aye; Susan Outzen voted aye; Kody Winkel, aye; Charles Evans, aye. Motion carried. Meeting adjourned at 8:30pm.

The next town council meeting will be held July 19, 2023, starting at 7:30pm.

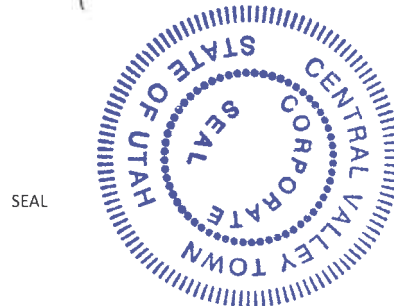
Minutes prepared by the Town Clerk, Sheyenne Tenney.

Minutes Approved by the Town Council Wednesday, July 19, 2023.

  
 Gary Barney, Mayor

Attest:

  
 Sheyenne Tenney, Town Clerk



VOTING: (circle one)

DAVID NIELSON	SUSAN OUTZEN	CHARLES EVANS	KODY WINKEL
<input checked="" type="radio"/> AYE <input type="radio"/> NAY	<input checked="" type="radio"/> AYE <input type="radio"/> NAY	<input checked="" type="radio"/> AYE <input type="radio"/> NAY	<input checked="" type="radio"/> AYE <input type="radio"/> NAY