

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND TOWN COUNCIL
CENTRAL VALLEY TOWN, SEVIER COUNTY, UTAH
MAY 17, 2023**

A regular meeting of the mayor and town council of Central Valley Town was held on Wednesday, May 17, 2023, at the Central Valley Town Hall, 50 West Center Street, Central Valley, Utah at the hour of 7:30 pm after due and timely notice had been provided pursuant to Section 52-4-2, UCA, 1953 as amended.

MAYOR & COUNCIL MEMBERS PRESENT:

Mayor: Gary Barney

Councilmembers: David Nielson, Susan Outzen- Excused, Charles Evans, Kody Winkel

STAFF MEMBERS PRESENT:

Clerk: Sheyenne Tenney

Maintenance: Joey Luna

PUBLIC PRESENT:

Terri Sorenson

AGENDA:

1. Meeting called to order.

Mayor Barney welcomed those in attendance, took roll, led The Pledge of Allegiance, and gave the invocation. He gave opening remarks about public speaking and let them know they are only allowed to comment if called upon and they have three minutes to speak.

2. Department Concerns and Council Member Reports.

David Nielson reported he and Charlie have been looking for a missing piece of equipment at the maintenance bldg. They were unable to find it and aren't sure where it went. It was there prior to October 2021 when inventory of the maintenance building was taken by Susan Outzen, who was Mayor at the time. Mayor Barney mentioned a new one would need to be purchased. David Nielson Commented, Joey will need it to fix bad spots in the road and is thinking we will need to replace it soon. Charles Evans asked David if he thought it would be best to buy a Rammer Shoe this go around or another Jumping Jack. David thinks a Jumping Jack would be fine.

Susan Outzen: Excused due to minor surgery. No report.

Kody Winkel reported Joey will pick up parts for splash pad this week and the plan is to have it ready to be running by Friday, May 26 for Memorial Weekend; we were going to have the ball field rolled, Kody says it didn't work out and is not happening this season. David Nielson suggested they wait to do that until fall, he heard it is better to do it then anyway. He agreed and will work on getting it set up with someone to come roll it this

fall; He was asked by a resident who is involved with the ball field a lot if the field could be drug out and if they could get a key to the town's maintenance fence to get the equipment to do it themselves. Mayor Barney mention in the past they have allowed those involved with baseball and the field to help if they want the field drug and that we could allow one person to have a key that must be returned at the end of the season; Kody has noticed a lot of Dandelion's on the grass but more specifically the ball field. He'd like to see those taken care of. David Nielson suggested every weed get sprayed again before they go to seed. Joey will work on that.

Charles Evans reported he received a new valve for the pumphouse. It's a little different than the current one. We should get a more accurate reading with the new one. However, he is trying to find time to go switch it out; There is currently one water hookup needing to be completed at 143 W Center. He and Joey will find time next week to get it put in, but he did go by the lot today to find out where they want the meter placed; Joey will take water samples and send them in tomorrow; Popshot Drilling LLC paid the town for the bulk water they used while drilling through town to install fiber optics. They used 14,800 gallons that need to be documented and reported on the annual water usage report required by the Division of Drinking Water.

Gary Barney reported Bruce Hendricks water meter has gone bad, Charles Evans stated they put a new head on a while back, evidently, they put on the wrong head or maybe it's just the meter going bad. They may need to replace the whole thing; 11 S Main meter was installed. With labor and parts, it came to \$1,097.26. They have paid for that in full; Rick Porter has everyone excited about flooding and is stating water will breach the riverbanks by Wednesday, 24th of May. He asked for help with the flooding. Chris Thompson will get a full load of free sand, as will Kelton Christensen and other homes in the same area. Kings refused sand and aren't worried about the flooding; Joey and Mayor Barney will deliver sandbags to those homes as well in case something does happen; Mason Evans left town without paying his final water bill of \$26.61, according to the water ordinance, anything over \$20.00 needs town council approval to write it off. Kody Winkel made a motion to write off Mason Evans Water bill for \$26.61. David Nielson second the motion. Voting: David Nielson, aye. Kody Winkel, aye; Charles Evans, aye. Motion Carried. Sheyenne, Clerk, will write off Mason Evans' remaining amount owed to the town of \$26.61; Mayor Barney would like Joey to spray weeds one more time before he starts mowing them after consulting with David Nielson, who is over Roads. They have come back quickly after all the rain and the week of not spraying. Lastly, Mayor Barney stated he will try to schedule a day next week for the work meeting to discuss the Employee Handbook: Personnel Policy and the Compensation Step Plan. He thanked Sheyenne for all the hard work she had put into creating them. Kody second him.

3. Review & Approve: Minutes of April 19, 2023

The minutes from the April Town Council Meeting were reviewed. Susan Outzen prepared these minutes for the clerk, Sheyenne Tenney, who was excused. No changes were suggested or made.

David Nielson made the motion to approve the minutes as is. Charles Evans second the motion. Voting: David Nielson voted aye; Susan Outzen- Absent; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. April 19, 2023, Town Council Meeting Minutes were approved.

4. Reviewal & Approve: Monthly Expenditures for April 2023

The finances for April 2023 were reviewed by the town council. Kody Winkel asked about purchases from Scholzen Products and the Main Event. Charles Evans responded the town purchased meters from Scholzen Products and Sheyenne responded the Main Event is the catering company we used for our holiday party.

Kody Winkel made a motion to approve the finances for April 2023. David Nielson second the motion. Voting: David Nielson voted aye; Susan Outzen- Absent; Kody Winkel voted aye; Charles Evans voted aye. Motion carried. April 2023 finances were approved.

5. Approve: Terri Sorenson: Requesting Budgeted Money for CERT purchases.

This item was settled prior to the meeting so the agenda item was skipped. The town budgeted money for CERT purposes and Terri Sorenson was told she can use whatever money is there for whatever purchases CERT needs. The receipts will need to be brought to Sheyenne, Clerk, for reimbursements. No voting or approval was needed because that money was approved for CERT during the budgeting period in June 2022.

6. Discussion: Appoint a New Attorney for Central Valley Town.

Mayor Barney explained to the council, Jared Peterson is our current attorney, however, we are looking for a new one that handles small towns and has more experience with small town situations. Mayor Barney suggested, after talking with neighboring towns, that we contact Eric Johnson to see if we could go with him. He may be a part of the Utah League of Cities and Towns (ULCT), which the attorney whose firm Mr. Johnson took over previously was with ULCT, and if that is the case that would be the best option; ULCT only handles cities and towns legal matters. The council agreed if Eric Johnson would be a better fit that it should be pursued for more information.

Sheyenne will contact Eric Johnson, who Annabella and Monroe use, to see if he would take on Central Valley Town and to find out what the fees would be.

7. Approve: Amended Resolution 2022-001: URS Eligibility

Sheyenne, Clerk, explained Central Valley Town has just started the audit process with Utah Retirement Systems (URS) and they are requiring documents and information to complete the audit. Resolution 2022-001 is a required document they need in place for

everyone who uses URS. The resolution required some updates due to minimum hours worked, changes. Sheyenne explained the two amendments, one being, the combined position of clerk and treasurer, and the second being the minimum hours of the clerk/treasurer position (full time) upped to 32 instead of 16 hours a week.

David Nielson made a motion to approve the amended Resolution 2022-001 titled URS Eligibility. Kody Winkel second the motion. Voting: David Nielson, aye; Susan Outzen-Absent; Kody Winkel, aye, Charles Evans, aye. Motion carried. Resolution 2022-001 URS Eligibility: Amended May 2023, was approved.

8. Discussion: Employee Compensation for FY 2023-2024 and Compensation Step Plan.

This item was tabled until a later date when a work meeting can be set up to discuss this topic in greater detail.

9. Approve & Adopt: Compensation Step Plan for Central Valley Town.

This item was tabled until a later date when a work meeting can be set up to discuss this topic in greater detail.

10. Review & Discussion: FY 2023-2024 Budget Proposal.

The proposed 2023-2024 budget was reviewed and discussed by going through each line item. Sheyenne Tenney led the conversation and noted changes made from the previous 2022-2023 budget. She commented line items that were broken out into more detail to make expenditures easier to read and find. More comments were made as to amounts of money placed in salaries, benefits, and training line items. Sheyenne stated 3% more money was placed in salaries and benefits to cover any compensation given.

Sheyenne explained in the current budget we borrowed revenue from previous years that appears on the line item *36400 appropriated use of funds*. This budget for 2024, as it sits now, will not need to borrow money from previous years in order to balance.

Kody Winkel asked; on page 1 the revenue shows we bring in three hundred fifty-nine thousand, but it shows we currently only have three hundred seventeen thousand in revenue, is that because we have one and half months left? Sheyenne responded, we do have one and a half months left and, in that time, we will receive taxes and interest and refuse service income which will get us really close to that number of three hundred fifty-nine thousand. We borrowed from previous years, as mentioned before, which accounts for some of that revenue also.

Kody stated, on page 3 we budgeted three hundred fifty-nine thousand in the 2023 budget for expenditures and this budget for 2024 we are only showing we will expend two hundred and ninety-six thousand. Then he asked, is it accurate that we will spend and receive about sixty thousand less? Sheyenne responded, because we won't be receiving ARPA or CARES money, both revenue and expenditures are less than previous years. We also won't be borrowing money from previous years.

Sheyenne covered loan payments that will be made in 2024 budget year and explained that each year the principal payment gets higher, and the interest gets lower for the Road loan. The water loan is interest free.

Capital Outlay was the last thing to cover and discuss which Sheyenne explained she took the remaining money, after all expenditure line items were taken care of, and thought it would be a nice chunk to divvy up between the general fund and the water fund if the council wanted to plan to buy a piece of equipment that they had previously discussed. A utility truck has been mentioned, a backhoe and a piece of equipment for road projects such as a jumping jack or shoe tie. Since the equipment decided upon would most likely be used for road projects and water projects the money would be split 50/50, ideally. That concluded the discussion of the proposed budget for the FY 2023-2024

11. Approve for Public Hearing, June 21, 2023: FY 2023-2024 Budget Proposal.

David Nielson made a motion to approve the budget to be set for public hearing June 21, 2023. Charles Evans second the motion. Voting: David Nielson, aye; Kody Winkel, aye; Charles Evans, aye. Motion carried. The FY 2023-2024 Budget was approved to be set for public hearing, Wednesday, June 21, 2023.v

12. Discussion: Employee Handbook: Personnel Policy

This item was tabled until a later date when a work meeting can be set up to discuss this topic in greater detail.

13. Approve & Adopt: Resolution 2023-002: Personnel Policy: A Resolution to Adopt the Central Valley Town Employee Handbook.

This item was tabled until a later date when a work meeting can be set up to discuss this topic in greater detail.

14. Discuss Amendments & Approve for Public Hearing June 21, 2023: Culinary Water System Ordinance 2014-001: Section 5 Other Water System Requirements.

Mayor Barney read the changes made to Section 5 which state: under Old Water Hookups, "1. Any meter installed, with the previous water system, Central Waterworks Company", where only the pipes and meter yolk are still in place, is subject to pay the Hookup Fee as listed on the current Central Valley Town Consolidated Fee Schedule. If the remaining equipment is serviceable, the water department shall determine any discount to be given and the town shall deduct said amount from the Hookup Fee. Any water meter installed that became inactive prior to the year 2005 is subject to this provision.

"2. No new water service will be approved or installed outside the town boundaries after January 1, 2007, except for those specific written agreements in place prior to January 1, 2007, and after town council approval.

Under leaks and other problems with water service is states: "12. Unforeseen disasters will be given a grace period of 2 years. This grace period will be reevaluated after 1 year."

The council didn't see any issues with the amendments because of discussions in previous town council meetings.

Kody Winkel made a motion to set this agenda item for public hearing on June 21, 2023. Charles Evans second the motion. Voting: David Nielson, aye; Kody Winkel, aye; Charles Evans, aye. Motion carried. Culinary Water System Ordinance 2014-001: Section 5 Other Water System Requirements was approved for public hearing on June 21, 2023.

15. Adjournment.

David Nielson made a motion to adjourn. Charles Evans second the motion to adjourn. Voting: David Nielson, aye; Kody Winkel, aye; Charles Evans, aye. Motion carried. Meeting adjourned at 8:58pm.


Public Hearing will be held June 21, 2023, and begin at 7:00pm.

The next town council meeting will be held June 21, 2023, starting at 7:30pm.

Minutes prepared by the Town Clerk, Sheyenne Tenney.

Minutes Approved by the Town Council Wednesday, June 21, 2023.

Attest:


Sheyenne Tenney, Town Clerk


Gary Barney, Mayor

SEAL



VOTING: (circle one)

DAVID NIELSON	SUSAN OUTZEN	CHARLES EVANS	KODY WINKEL
<input checked="" type="radio"/> AYE <input type="radio"/> NAY	<input checked="" type="radio"/> AYE <input type="radio"/> NAY	<input checked="" type="radio"/> AYE <input type="radio"/> NAY	<input checked="" type="radio"/> AYE <input type="radio"/> NAY