

Conflict of Interest Policy

Overview

Central Valley Town officers individually commit themselves in their official capacity to ethical, businesslike, and lawful conduct, including appropriate use of their authority and decorum at all times. Officers must avoid even the appearance of impropriety to ensure and maintain public confidence in the town. Officers owe a fiduciary duty to the town and must not act in a manner that is contrary to that duty or to the interests of the town. Officers must place the interests of the town over their own personal interests with respect to the governance, policy, strategic direction and operations of the town.

Policy

It is the intent of Central Valley Town to meet and exceed those protections against conflicts of interest contained in State law. Under this policy, a conflict of interest arises when an officer has a personal interest in a matter that is or may be in conflict with or contrary to the town's interests and objectives to such an extent that the officer is or may not be able to exercise independent and objective judgment within the context of the best interest of the town. For the purposes of this policy, an officer's "personal interest" includes those of his or her relatives, business associates or other persons or organizations with whom he or she is closely associated.

1. The following provisions shall serve as a guide to officers with respect to the affairs of the town:
 - a. Central Valley Town officers shall not receive, accept, take or solicit, directly or indirectly, anything of economic value as a gift, gratuity, or favor from a person or entity if it could be reasonably expected that the gift, gratuity, or favor would influence the vote, action, or judgment, or be considered as part of a reward for action or inaction. Officers are required to submit a report to Central Valley Town and the town's Internal Auditor of the actual or estimated value of any gifts or casual entertainment received as an officer that exceeds \$50.00.
 - b. The complete confidentiality of proprietary business information must be respected at all times. Officers are prohibited from knowingly disclosing such information, or in any way using such information for personal gain or advancement, or to the detriment of the town, or to individually conduct negotiations or make contacts or inquiries on behalf of the town unless officially designated by the town.
 - c. Officers are prohibited from acquiring or having a financial interest in any property that the town acquires, or a direct or indirect financial interest in a

supplier, contractor, consultant, or other entity with which Central Valley Town does business. This does not prohibit the ownership of securities in any publicly owned company except where such ownership places the officer in a position to materially influence or affect the business relationship between the town and such publicly owned company. Any other interest in or relationship with an outside organization or individual having business dealings with the town is prohibited if this interest or relationship might tend to impair the ability of the officer(s) to be independent and objective in his or her service to the town.

- d. If members of the immediate family of an officer have a financial interest as specified above, such interest shall be fully disclosed to Central Valley Town which shall decide if such interest should prevent the town from entering into a particular transaction, purchase, or engagement of services. The term "immediate family" means officer's spouse, parent, dependent children, and other dependent relatives.
- e. When a conflict of interest exists, the officer shall publicly declare the nature of the conflict and may recuse him or herself on any official action involving the conflict.
- f. Officers may not realize, seek, or acquire a personal interest in a business that does business with the town.
- g. Officers shall complete a Conflict of Interest Disclosure Form annually by the end of January. This Form shall be signed and notarized. Completed Forms shall be submitted to the town clerk and made available to the public upon request.
- h. The town clerk shall provide copies of all completed Forms to Central Valley Town Council Chair at the end of January each year.
- i. The Central Valley Town Council Chair shall review all completed forms and consider the disclosures. The Central Valley Town Council Chair should make changes to assignments, duties, or contracts deemed appropriate to eliminate or mitigate conflicts of interest within the town.

**NOTICE & AGENDA
CENTRAL VALLEY TOWN COUNCIL MEETING
OCTOBER 15, 2025**

Notice is hereby given pursuant to Section 52-4-2, UCA, 1953 as amended, that the Central Valley Town Council will meet on **Wednesday, October 15, 2025**, at the Central Valley Community Center, 50 West Center Street, which meeting shall begin promptly at 7:00 p.m. The agenda shall be as follows. The order of business may be changed as time permits.

1. **Public Hearing:**
 - a. FY 2025-2026 Budget Amendment
 - b. Public Comments
2. **Close Public Hearing**
3. **Open Town Council Meeting**
4. **Meeting Called to Order:** Welcome; Pledge of Allegiance; Invocation
5. **Review & Discuss & Approve:** Town Council Meeting Minutes – September 17, 2025
6. **Review & Approve:** Monthly Financials – September 2025
7. **Department and Council Member Reports:**

David Nielson (Roads)
Susan Outzen (Planning & Zoning)
Kody Winkle (Parks)
Joe Reynolds (Water)
8. **Review & Discuss & Approve:** FY 2025-2026 Budget Amendment
9. **Review & Discuss & Approve:** Purchase of new lawnmower
10. **Review & Discuss & Approve:** Fraud Risk Assessment
11. **Review & Discuss & Approve:** Annual Conflict of Interest
12. **Review & Discuss:** Jones & DeMille – Current coding updates
13. **Adjournment**

Posted October 14, 2025

I hereby certify that the foregoing notice and agenda was posted on the Utah State Public Notice Website, posted at the Central Valley Community Center Kiosk, town office, Central Valley Town's Facebook page and delivered to each member of the Central Valley Town Council; David Nielson, Susan Outzen, Kody Winkel, Joe Reynolds.

By Emma Jo Cadwalader, Town Clerk

In compliance with the Americans with disabilities act, individuals needing special accommodations during this meeting should contact Emma Jo Cadwalader at 435-893-9178 at least 24 hours prior to this meeting. In accordance with Ordinance Number 2015-003 this meeting may be conducted as an electronic meeting according to the procedures outlined in the ordinance. A telephone conference call or other electronic connections will be used.

Conflict of Interest Disclosure Form

Note: A potential or actual conflict of interest exists when commitments and obligations are likely to be compromised by the nominator(s)' other material interests, or relationships (especially economic), particularly if those interests or commitments are not disclosed.

This Conflict of Interest Form should indicate whether the nominator(s) has an economic interest in, or acts as an officer or a director of, any outside entity whose financial interests would reasonably appear to be affected by the addition of the nominated condition to the newborn screening panel. The nominator(s) should also disclose any personal, business, or volunteer affiliations that may give rise to a real or apparent conflict of interest. Relevant Federally and organizationally established regulations and guidelines in financial conflicts must be abided by. Individuals with a conflict of interest should refrain from nominating a condition for screening.

Date: 10/15/2025

Name: Gary Barney

Position: Mayor

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:



I have no conflict of interest to report.



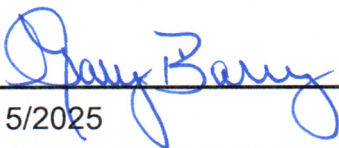
I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

1. _____

2. _____

3. _____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: 

Date: 10/15/2025

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Date: October 15, 2025

Name: Susan Outzen

Position: Town Council

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:



I have no conflict of interest to report.



I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

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2. _____

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I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: Susan Outzen

Date: October 15, 2025

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Date: 10/15/2025

Name: David Nielson

Position: Town Council

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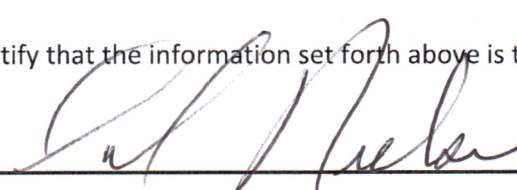
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Signature: 

Date: 10/15/2025

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Date: 10/15/2025

Name: Kody Winkel

Position: Town Council

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:



I have no conflict of interest to report.



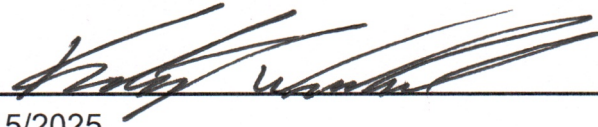
I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

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Signature: 

Date: 10/15/2025

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Date: 10/15/2025

Name: Joe Reynolds

Position: Town Council

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:



I have no conflict of interest to report.



I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own:

1. _____

2. _____

3. _____

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Signature: _____

Date: 10/15/2025